



### Staff Declaration of Interest

**This form should be completed by the headteacher and all members of staff who may be in a position to influence any financial decisions at the school.**

I (Name) ... Rachel Otter ..... Job Title ... Head Teacher .....

#### **Pinewood Infant School & Foundation Unit**

As a member of staff, I confirm that I have read the Notes of Guidance and am aware of the requirements of the [Nottinghamshire LA Scheme for Financing Schools](#) and have access to a copy for reference. (Via the school portal)

I set out below my business interests.

1. Employment at the school (please tick one box)

|                |                                     |                    |                          |
|----------------|-------------------------------------|--------------------|--------------------------|
| Headteacher    | <input checked="" type="checkbox"/> | Non-teaching staff | <input type="checkbox"/> |
| Teaching staff | <input type="checkbox"/>            |                    |                          |

2. Have you (or any member of your immediate family) any connections/membership/shares in companies etc, which have a direct or indirect business interest in the school?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

If yes, please specify.

3. Have you any other business interests as explained in the Notes of Guidance?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

If yes, please specify.

4. Do you hold a governance position in any other educational establishment?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

If yes, please specify.



5. Do you have any close personal relationships with any member of the Governing Body which could put you in a position where you could influence (or be perceived to be influencing) the financial decision making of that body?

Yes

☐

No

☒

If yes, please specify.

Signature: .....

*Raeley*

Date: .....

05-09-25

**Please return this to the headteacher of the school within 7 days for insertion in the Register of Business Interests. (NB – Business Interest information should also appear on the school website in line with DFE requirements).**

## NOTTINGHAMSHIRE LA SCHEME FOR FINANCING SCHOOLS: SECTION 48 OF THE SCHOOL STANDARDS AND FRAMEWORK ACT 1998

Relevant section:

### 2.9 Register of business interests:

The governing body should establish a register that lists for each member of the governing body, the headteacher and any other staff who influence financial decisions:

- Any business interests that they or any member of their immediate family have;
- Details of any other educational establishments that they govern;
- Any relationships between school staff and members of the governing body.

The governing body should ensure that the register is kept up to date with notification of changes and through an annual review of entries. The register should be made available for inspection by governors, staff and parents, and the authority and should be published, for example, on a publicly accessible website. More detailed notes of guidance on “Declaration of Interest/Register of Business Interests” are available from the Governor Services team